

# Strategies for Success

## School District Energy Conservation Activities

### 6. Teachers and Staff

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- ☐ Teach energy efficiency to students. Lead by example and get students involved.
- ☐ Turn lights off when leaving the room for any period of time.
- ☐ Work with fewer lights turned on when possible (i.e. when students not in room).
- ☐ Turn computers on to start each day and off at end of each day.
- ☐ Turn off electrical equipment and appliances when not in use and at end of each day.
- ☐ Portable electric heaters, compact refrigerators, microwave and toaster ovens, coffee brewers and hot plates shall not be used.
- ☐ Report all leaking faucets and pipes as well as running toilets.
- ☐ Report damaged doors and windows to reduce the need for heating and cooling in the building.
- ☐ Heating and cooling systems:
  - ☐ Don't tamper with controls. Don't use "hold" or "override" setting for programmable thermostats.
  - ☐ Advise maintenance if you think a time or temperature schedule change is needed.
  - ☐ Keep the heat inside. Close blinds at night to keep in the heat. Open during the day to let sun shine through and warm the inside of the building. Do the reverse during the cooling season.
  - ☐ Keep exterior doors and windows closed while heating and cooling systems are operating.
  - ☐ Keep books, etc. off of heating and cooling equipment, especially where it blocks airflow.
- ☐ Recycle paper, cardboard, plastic, glass, and metal where possible.
- ☐ Make suggestions to maintenance staff and administration to improve energy and operational efficiency.

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*We're here to get you started, and see you through!*

#### **Rebuild Colorado**

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